

## Annex A

### Anti-Bribery and Corruption Policy for Service Providers

Transparency International Sri Lanka (TISL) is the National Chapter of Transparency International (TI), the leading global movement against corruption committed to promoting good governance and eradicating corruption in Sri Lanka. Envisioning a nation that upholds integrity, TISL has a zero tolerance to any form of bribery or corruption and adheres to a strict anti-bribery and corruption policy in its work with all institutions and service providers, in order to carry out their functions in the same manner, upholding high standards of integrity and transparency.

The Service Provider shall at all times in connection with and throughout the course of the provision of services comply with and take reasonable measures to ensure that their subcontractors, agents and/or other third parties subject to their control and influence comply with the principles specified hereunder:

1. The Service Provider shall undertake to ensure that the Service Provider, subcontractors, agents or other third parties, subject to their control and influence shall not engage in bribery and/or corruption throughout the period from submitting a quotation to TISL and throughout the Contract period.
2. The Service Provider shall not engage in any form of bribery and corruption, in relation with a public official or any other private entity at the international, national or local level, whether these practices are engaged directly or indirectly, including through third parties.
3. The Service Provider shall not offer a bribe in any form to TISL employees or engage in unethical practices in order to provide services to TISL. Service Providers are prohibited to directly or indirectly offer, promise, give, solicit or accept or agree to accept or attempt to obtain anything that might be regarded as a facilitation payment in any form. Service providers must report to TISL if any TISL employees request such incentives.
4. The Service Provider should not entertain nor seek to influence TISL employees involved in the evaluation of a quotation, through gifts, payments, favours, services or other benefits that will or could influence any business decision or that create the appearance of influencing any business decisions.
5. If Service Providers, subcontractors, agents or other third parties, subject to their control and influence engage in bribery or corruption, this shall result in an immediate termination of the contract and the services provided shall be null and void, with TISL retaining the right to retain any payments due to the Service Provider, subcontractors, agents or other third parties, subject to their control and influence, and to claim the payments made to such parties by TISL.

6. Submitting of false information in relation to any required matter pertaining to anti-bribery and corruption specified in this policy shall give TISL the right to terminate the services or disqualify the quotation submitted by the Service Provider.
7. The Service Provider shall share with TISL any bribery and corruption convictions that its subcontractors, agents or other third parties subject to their control and influence have undergone in the previous year ending on the date of submitting the quotation.

**Definitions and explanations:**

Bribery - The offering, promising, giving, accepting or soliciting of money, gifts or other advantage as an inducement to do something that is illegal or a breach of trust in the course of carrying out an organisation's activities.

Corruption – The abuse of entrusted power for private gain.

Facilitation payments - These are bribes and are usually small unofficial payments made to secure or expedite the performance of a routine or necessary action to which the payer of the facilitation payment has legal or other entitlement.

Gifts and hospitality – These can range from small gifts (such as diaries) to expensive hospitality (tickets for major events, holidays etc). Extravagant gifts and hospitality may be used to disguise bribes that are intended to induce improper behaviour.

Solicitation – The act of a person asking, ordering or enticing someone else to commit bribery or another crime.

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I, \_\_\_\_\_ hereby acknowledge that I have read and understood the terms and conditions set out in Transparency International Sri Lanka's Anti-Bribery and Corruption Policy for Service Providers and agree to all of the terms.

\_\_\_\_\_  
Signature :  
Name :  
Designation :  
Organisation :  
Date :